



**Facility**

**Name:** *La Petite Academy Inc 7289* **License Number:** *11820*  
**Address:** *2800 Southern Blvd, Rio Rancho, NM 87124*  
**Phone:** *5058924644* **Fax:**  **E-mail:** *7289@lapetite.com*

**License Information**

**Type:** *5 Star FOCUS Child Care Center* **Status:** *Licensed* **Issue Date:** *06/09/2018* **Expiration Date:** *06/08/2019*

**Capacity**

**Over Age 2:** *97* **Under Age 2:** *11* **Night Care:**  **Playground:** *108*  
**Square Footage:** *0*

**Census**

**Over 2:** *46* **Under 2:** *5*

**Classrooms**

**Number of Classrooms:** *5*

**Days and Hours of Operation**

<b>Monday</b> <i>6:00 AM - 6:30 PM</i>	<b>Tuesday</b> <i>6:00 AM - 6:30 PM</i>	<b>Wednesday</b> <i>6:00 AM - 6:30 PM</i>	<b>Thursday</b> <i>6:00 AM - 6:30 PM</i>	<b>Friday</b> <i>6:00 AM - 6:30 PM</i>
<b>Saturday</b> <i>Closed</i>	<b>Sunday</b> <i>Closed</i>			

**Inspection**

**Date:** *04/08/2019* **Time In:** *9:45 AM* **Time Out:** *1:30 PM* **Purpose:** *Annual*

**Licensing:**

8.16.2.11 A Types of Licenses *Not Inspected*  
 8.16.2.11 B Renewal of License *Not Inspected*  
 8.16.2.11 D Non-transferable Restrictions of License *Not Inspected*

**Licensing Actions and Administrative Appeals:**

8.16.2.12 A, K, M Licensing Actions and Administrative Appeals *Not Inspected*

**Surveys for Child Care Facilities:**

8.16.2.17 E, F Surveys for Child Care Facilities

*Compliance***Complaints:**

8.16.2.18 D Complaints

*Not Inspected***Licensure Requirements for Centers:**

8.16.2.21 A Licensing Requirements

*Compliance*

8.16.2.21 B Capacity of Centers

*Compliance*

8.16.2.21 B (3)c Capacity of Centers

*Compliance*

8.16.2.21 C Incident Reporting Requirements

*Not Inspected***Administrative Requirements for Centers:**

8.16.2.22 A Administrative Records

***Non-compliance*****Admin/Licensure**

8.16.2.22.A.:Administrative Records: A licensee will display in a prominent place that is readily visible to parents, staff and visitors:

**Finding****Deadline: 04/08/2019**

*The center failed to display in a prominent place that is readily visible to parents, staff and visitors the most recent licensing survey. Corrected on site.*

**Corrective Action Plan**

*The center will post the missing item. Corrected on site.*

8.16.2.22 B Mission, Philosophy and Curriculum Statement

*Not Inspected*

8.16.2.22 C Policy and Procedures

*Compliance*

8.16.2.22 D Family Handbook

*Not Inspected*

8.16.2.22 E Children's Records

***Non-compliance*****Admin/Licensure**

8.16.2.22.E.1.e.:a copy of the child's up-to-date immunization record or a public health division approved exemption from the requirement, a grace period of a maximum of 30 days will be granted for children in foster care or homeless children and youth;

## Admin/Licensure (continued)

**Finding****Deadline: 05/08/2019**

*Of the 20 children's records reviewed, 3 is/are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.22 form for the child(ren) with no immunization/exemption.*

**Corrective Action Plan**

*Parents will be advised to submit a complete and up-to-date immunization record or exemption. The center will review all children's records to ensure complete information is on file.*

**8.16.2.22.E.2.c.:** *The name and telephone number of a physician or emergency medical center authorized by a parent or guardian to contact in case of illness or emergency.*

**Finding****Deadline: 05/08/2019**

*Of the 20 children's records reviewed, 1 is/are missing the name and telephone number of a physician or emergency medical center authorized by a parent or guardian to contact in case of illness or emergency. See Children's Records 8.16.2.22 form for the child(ren) with missing information.*

**Corrective Action Plan**

*Parents will be advised to review and add missing information. The center will review all children's records to ensure contact information for a physician or medical center is on file.*

**8.16.2.22.E.2.b.:** *The name and telephone number of two people in the local area to contact in an emergency when a parent or guardian cannot be reached. Emergency contact numbers must be kept up to date at all times.*

**Finding****Deadline: 05/08/2019**

*Of the 20 children's records reviewed, 2 is/are missing the name and telephone number of two people in the local area to contact in an emergency when a parent or guardian cannot be reached. See Children's Records 8.16.2.22 form for the child(ren) with missing information.*

**Corrective Action Plan**

*Parents will be advised to review and add missing information. The center will review all children's records to ensure up-to-date emergency contact information is on file.*

**8.16.2.22 F Personnel Records****Non-compliance****Personnel**

**8.16.2.22.F.1.n.:** *written plan for ongoing professional development for each educator, including the director, that is based on the seven areas of competency, consistent with the career lattice, and based on the individual's goals; and*

## Personnel (continued)

## Finding

Deadline: 05/08/2019

*From the review of staff records, it was determined that 2 out of 13 staff records does/do not include a professional development plan based on seven areas of competency. See Staff Records 8.16.2.22 form for staff who need a current plan.*

## Corrective Action Plan

*The center will have staff complete a professional development plan and sign the plan . The plan will be maintained on file.*

8.16.2.22 G Personnel Handbook

Not Inspected

## Personnel and Staffing Requirements for Centers:

8.16.2.23 A Personnel and Staffing Requirements

Compliance

8.16.2.23 B Staff Qualifications and Training

**Non-compliance**

## Personnel

*8.16.2.23.B.2.g.:On-line training courses shall count for no more than 16 hours each year. If the 45-hour entry level course or its equivalent is taken online, it is exempt from the online training limitation.*

## Finding

Deadline: 05/08/2019

*On-line training in excess of 16 hours was counted towards training. Two educators training hours exceeded 16 hours of online training.*

## Corrective Action Plan

*Obtain training completed other than online courses.*

*8.16.2.23.B.2.c.:New staff members working directly with children regardless of the number of hours per week will complete the 45-hour entry level course or approved three-credit early care and education course or an equivalent approved by the department prior to or within six months of employment. Substitutes are exempt from this requirement.*

## Finding

Deadline: 05/08/2019

*From the review of staff records, it was determined that 2 out of 13 staff does/do not have documentation of the 45-hour entry level course or an approved equivalent prior to or within six months of employment.*

## Corrective Action Plan

*Training will be completed for staff as required and documentation retained on file.*

*8.16.2.23.B.2.b.:All new educators regardless of the number of hours per week will complete the following training within three (3) months of their date of hire. All current educators will have three months to comply with the following training from the date these regulations are promulgated:*

Personnel (continued)

**Finding**

**Deadline:** 05/08/2019

*Educators did not complete the following training within 3-months: Health and Safety Training one educator needs to provide certificate of completion.*

*Corrective Action Plan*

*All educators, regardless of the number of hours per week, will complete the above listed training. The following staff members need to complete the required training:*

8.16.2.23 C Staff/Child Ratios and Group Sizes

Compliance

Services and Care of Children in Centers:

8.16.2.24 A Guidance

Compliance

8.16.2.24 A1 Guidance

**Non-compliance**

Admin/Licensure

*8.16.2.24.A.1.:A center will have written policies and procedures clearly outlining guidance practices. Centers will give this information to all parents and staff who will sign a form to acknowledge that they have read and understand these policies and procedures.*

**Finding**

**Deadline:** 05/08/2019

*Of the 20 children's records reviewed, 2 is/are missing a signed parent or guardian acknowledgement that the center's guidance policy had been read and understood. See the Children's Records 8.16.2.22 form for the child(ren) who have this missing.*

*Corrective Action Plan*

*The center will review all children's records to ensure a signed parent/guardian acknowledgement is on file.*

8.16.2.24 B Naps or Rest Period

Compliance

8.16.2.24 C Additional Requirements for Infants and Toddlers

Compliance

8.16.2.24 D Diapering and Toileting

Compliance

8.16.2.24 E Additional Requirements for Children with Special Needs

Compliance

8.16.2.24 F Additional Requirements for Night Care

Not Inspected

8.16.2.24 G Physical Environment

Compliance

8.16.2.24 H Social-Emotional Responsive Environment

Compliance

8.16.2.24 I Equipment and Program

**Non-compliance**

Toddler Classroom #1

**Toddler Classroom #1 (continued)**

8.16.2.24.1.6.:A center will store equipment and materials for children's use within easy reach of the children, including those with disabilities. A center will store the equipment and materials in an orderly manner so children can select and replace the materials by themselves or with minimal assistance.

**Finding**

**Deadline: 05/08/2019**

Play equipment and materials in the 18 mo. - 35 mo. are not accessible to children, including those with disabilities, as evidenced by a storage closet that children are not permitted to enter. Art easel stored in the restroom.

*Corrective Action Plan*

Staff will be instructed to reorganize storage so children, including those with disabilities, can select and replace materials by themselves or with minimal assistance.

8.16.2.24 J Outdoor Play Areas Compliance

8.16.2.24 K Swimming, Wading and Water Not Inspected

8.16.2.24 L Field Trips Not Inspected

**Food Service Requirements for Centers:**

8.16.2.25 B3 Meals and Snacks Compliance

8.16.2.25 C Menus Compliance

8.16.2.25 E Meal Times Compliance

**Health and Safety Requirements for Centers:**

8.16.2.26 A Hygiene Compliance

8.16.2.26 B First Aid Requirements **Non-compliance**

**Admin/Licensure**

8.16.2.26.B.1.:All educators must be certified in first aid and cardiopulmonary resuscitation (CPR).

**Finding**

**Deadline: 05/08/2019**

The center does not have on duty all educators currently certified in first aid and cardiopulmonary resuscitation (CPR). One educator needs FA/CPR certification.

*Corrective Action Plan*

All educators must be certified in first aid and cardiopulmonary resuscitation (CPR).

8.16.2.26 C Medication Compliance

**Illness Requirements for Centers:**

8.16.2.27 A-D Illness Requirements for Centers

Compliance

**Transportation Requirements for Centers:**

8.16.2.28 A-H Transportation Requirements for Centers

**Non-compliance**

## Admin/Licensure

8.16.2.28.H.: *Children may be transported only in vehicles that have current registration and insurance coverage. All drivers must have current driver's license and comply with motor vehicle and traffic laws. Persons who have been convicted in the last seven years of a misdemeanor or felony DWI/DUI cannot transport children under the auspices of a licensed facility/program.*

**Finding****Deadline: 04/08/2019**

*The vehicle used for transporting children does not have insurance. Insurance expired 4/1/19. Corrected on site.*

**Corrective Action Plan**

*current registration will be obtained. Corrected on site.*

**Building, Ground and Safety Requirements for Centers:**

8.16.2.29 A Housekeeping

**Non-compliance**

## Preschool 3's &amp; 4's Classroom

8.16.2.29.A.1.: *A center will keep the premises, including furniture, fixtures, floors, drinking fountains, toys and equipment clean, safe, and in good repair. The center and premises will be free of debris and potential hazards.*

**Finding****Deadline: 04/08/2019**

*The premises in the preschool room 3's & 4's are not safe in that radio cord is accessible. Corrected on site. Radio cord was secured.*

**Corrective Action Plan**

*The safety violation will be corrected and a system for routine safety inspection developed. Corrected on site.*

## Outdoor Play

8.16.2.29.A.3.: *All garbage and refuse receptacles in kitchens and in outdoor areas will be durable, constructed of materials that will not absorb liquids and have tight fitting lids.*

## Outdoor Play (continued)

## Finding

Deadline: 05/08/2019

The garbage/refuse receptacle being used in the toddler playground does not have a tight fitting lid.

## Corrective Action Plan

The garbage can(s) will be replaced.

8.16.2.29 B Pest Control	Compliance
8.16.2.29 C Mechanical Systems	Compliance
8.16.2.29 D Water and Waste	Compliance
8.16.2.29 E Lighting, Lighting Fixtures and Electrical	Compliance
8.16.2.29 F Exits and Windows	Compliance
8.16.2.29 G Toilet and Bathing Facilities	Compliance
8.16.2.29 H Safety Compliance	Compliance
8.16.2.29 H3(f)(i)(k) Safety Compliance	Compliance
8.16.2.29 I Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances	Compliance
8.16.2.29 J Pets	N/A

## Additional Comments

None

## Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: Kia Kennedy



Facility Representative: DeAnn Lopez